



FIRE PROTECTION SYSTEMS

LOG BOOK

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Foreword

It is recommended that this Log Book be maintained by a responsible person, who should ensure that every entry is properly recorded. This is necessary to satisfy the recommendations of BS 5839-1, compliance with which may be a requirement of legislation.

In order to satisfy the recommendations of BS 5839-1, the following must be recorded.

- The name of the responsible person.
- Brief details of the maintenance arrangements.
- Dates and times of all tests, including fire drills.
- Dates and times of all fires to which the system responds.
- Dates and times of all false alarms.
- Causes, circumstances surrounding, and category, of all false alarms (if known).
- The identity of any manual call point or automatic fire detector that triggers any of the above fire alarm signals (if known).
- Dates, times and types of all faults and defects.
- Dates and types of all maintenance (e.g. service visit or non-routine attention).

Remember

Your fire alarm system is a Life Safety System, and should only be maintained by a 'Competent Person'

Always ask for proof of Competency.

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Details of Premises to Which This Log Book Applies

Occupier	
Property address	
Tel. No.	
Name of responsible person	

System designed by	
System installed by	
System commissioned by	
System accepted by	
Verification undertaken by	
Maintenance under contract by	Until
Maintenance contract call-out number	In Normal Hours : 0845 643 6237 Out of Normal Hours: 0845 519 3429
Normal max. attendance time for maintenance technician is	

Expendable component replacement periods (list here)

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Details of Fire Alarm System

Control Panel	Make	Type	Location

Type Of System	Mains	Manual	Automatic	Addressable
	(√)	(√)	(√)	(√)

No. of Loops	No. of Zones	No. of Aux. Panels

Manual Call Points		
Make	Type	Quantity

Sounders		
Make	Type	Quantity

Detectors				
Make	Type/Series		Quantity(Total)	
Individual Quantities	Optical	Ionisation	Heat	Other

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Details of Emergency Lighting System (BS5266 Part 1 2005)

Type Of System	Self Contained	Central Battery	Integral	Other
	(√)	(√)	(√)	(√)

Power Supply Unit	Make	Type	Location

Voltage	Type of Cells	No. of Cells	Cell Amp Hours (Ah)

Power Supply Units		
Make	Type	Quantity

Emergency Light Fittings		
Make	Type	Quantity

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